

## **CITY OF HOPEWELL TAXPAYERS**

### **SECOND HALF 2008 REAL ESTATE AND MACHINERY AND TOOLS TAXES NOW DUE**

SECOND HALF 2008 REAL ESTATE AND MACHINERY AND TOOLS TAXES ARE NOW DUE AND MUST BE PAID BY DECEMBER 5, 2008 TO AVOID PENALTY AND INTEREST.

TAX BILLS FOR BOTH HALVES OF REAL ESTATE AND MACHINERY AND TOOLS TAXES WERE MAILED TO THE PROPERTY OWNERS OR THE MORTGAGE HOLDERS IN MAY 2008, AND SECOND HALF REMINDERS ARE MAILED THE SECOND OR THIRD WEEK IN NOVEMBER. FAILURE TO RECEIVE A BILL DOES NOT RELIEVE THE TAXPAYER OF THE CHARGES THAT WILL ACCRUE IF THE TAX IS NOT PAID BY THE DUE DATE. PLEASE CONTACT OUR OFFICE AT 541-2240 IF YOU HAVE NOT RECEIVED YOUR BILL(S).

PAYMENTS MADE BY MAIL SHOULD BE SENT TO TREASURER, CITY OF HOPEWELL, P. O. BOX 199, HOPEWELL, VA 23860 AND MUST BE POSTMARKED BY DECEMBER 5, 2008 TO AVOID BEING ASSESSED PENALTY AND INTEREST.

TAXES MAY BE PAID AT THE CITY TREASURER'S OFFICE LOCATED IN THE MUNICIPAL BUILDING AT 300 NORTH MAIN STREET. REGULAR HOURS ARE FROM 8:30 AM TO 5:00 PM MONDAY THROUGH FRIDAY. THE OFFICE IS CLOSED ON WEEKENDS AND HOLIDAYS.

*PLEASE NOTE THAT THE TREASURER'S OFFICE WILL CLOSE AT NOON ON WEDNESDAY, NOVEMBER 26 FOR THANKSGIVING AND WILL REOPEN MONDAY, DECEMBER 1 AT 8:30 A.M.*

#### **FOR OUR CITIZENS' CONVENIENCE**

AN AFTER-HOURS DRIVE-UP DROP BOX IS LOCATED BEHIND THE MUNICIPAL BUILDING ACROSS FROM THE POLICE DEPARTMENT ENTRANCE. THIS BOX MAY BE USED FOR PAYMENT OF ANY LOCALLY COLLECTED TAXES BY THEIR DUE DATE. PAYMENTS SHOULD BE MADE BY CHECK OR MONEY ORDER.

PAYMENTS MAY ALSO BE MADE AT THE HOPEWELL BRANCH OF SUNTRUST LOCATED AT 200 NORTH MAIN STREET.

#### **CREDIT CARD PAYMENTS**

IF PAYING TAXES BY CREDIT CARD THROUGH OFFICIAL PAYMENTS, CALL 1 888-2PAY-TAX (1 888-272-9829) OR GO ONLINE TO [www.officialpayments.com](http://www.officialpayments.com). A SERVICE CHARGE IMPOSED BY OUR SERVICE PROVIDER WILL APPLY. YOU WILL BE REQUIRED TO ENTER HOPEWELL'S JURISDICTION CODE (1023) AND THE SEVEN-DIGIT SUB.DIV.NO. AND/OR PARCEL NO. LOCATED ON YOUR BILL. YOU MUST PAY BY DECEMBER 3, 2008 IN ORDER TO RECEIVE CREDIT IN OUR OFFICE BY THE DECEMBER 5, 2008 DEADLINE.

***TERESA L. BATTON, CITY TREASURER***

FOR MORE INFORMATION,  
PLEASE CALL THE TREASURER'S OFFICE AT (804) 541-2240